

Center for Management Effectiveness, Inc., ONLINE ORDER FORM

For fastest service, call 310-459-6052. Or fax this completed form to 310-459-9307.

NAME		POSITION	DATE
COMPANY		DATE ORDER NEEDED	
BILLING ADDRESS		SHIPPING ADDRESS	
PHONE	FAX	E-MAIL	
PLEASE NOTE: There is a minimum of 20 units for all instruments, workbooks, simulations, and reminder cards.			
Product Description	Quantity	Unit Cost	Amount
Phone or fax orders gladly accepted. We accept American Express, MasterCard, and Visa credit cards. Air shipment and special handling are billed extra. Overseas orders require payment in US dollars drawn on a US bank, credit card, or international money order. *We are required to collect tax for sales to California companies.		Subtotal	
		CA tax*	
		Shipping	
		TOTAL	
Make checks payable to Center for Management Effectiveness, Inc. Our federal tax ID is 95-4810642. Mailing address: Center for Management Effectiveness, Inc. PO Box 1202 Pacific Palisades, CA 90272		SHIPPING & HANDLING	
		Up to \$200	Add \$15
		\$201 to \$350	Add \$25
		\$351 to \$750	Add \$30
		\$751 to \$1500	Add \$40
OUR TOTAL SATISFACTION GUARANTEE Unused materials in saleable condition may be returned within 20 days of purchase for a full refund less shipping costs and 10% re-stocking charge.		\$1501 to \$3000	Add \$50
		Over \$3000	Add 2%
PAYMENT INFORMATION Prepayment for new buyers, please ... thank you!			
Payment Method: <input type="checkbox"/> Credit Card <input type="checkbox"/> Check enclosed <input type="checkbox"/> Purchase order #			
If credit card, type: <input type="checkbox"/>  American Express <input type="checkbox"/>  MasterCard <input type="checkbox"/>  Visa			
CREDIT CARD EXPIRATION		CREDIT CARD NUMBER	
NAME AS IT APPEARS ON CREDIT CARD			
CREDIT CARD BILLING ZIP CODE		SIGNATURE	